

## **Evaluation Criteria for the Procurement of Cellular Services (Data SIMS, MPaBX & Masking SMS)**

### **TECHNICAL EVALUATION CRITERIA:**

The Bidders who have duly complied with the Eligibility/Qualification and Evaluation Criteria will be eligible for further processing. The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected.

### **Two Envelope Procedure:**

- i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- ii) The envelopes shall be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion;
- iii) Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened; technical proposal is to determine the technical strength and consideration of the legibility of the firm for the bidding process, which is to be carried out before the opening of the financial bids.
- iv) The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of Procuring committee without being opened;
- v) The Procuring committee shall evaluate the technical proposal, without reference to the price and reject any proposal which do not conform to the specified requirements. Marks will be given to each bidder as per described in EVALUATION CRITERIA.
- vi) The Procuring committee has the right to cancel the Tender at any point of time with solid reasons to be communicated to bidders.
- vii) After the announcement of Technical Marks given to each Bidder. The financial proposals of bids shall be opened in front of the bidders at a time, date and venue to be announced at the time of technical bid opening.
- viii) The Eligible/Technically Qualified Bidders will be considered for financial evaluation.
- ix) Contract will be awarded on the basis of aggregate marks obtained in Both Technical and Financial Proposal.
- x) Bid security earnest money of Rs. 100,000/- (One hundred thousand) should be submitted in favor of Director Bureau of Agricultural Information KP in the form of Call Deposit Receipt (Refundable to the losers after the completion of Tender process).
- xi) The contract period is one year which can be extended keeping in view the project policy along the satisfactory performance of the successful bidders/services/providers.
- xii) The Department has the right to avail all or withdraw any of the offered services by the Bidder during the contract tenure as per requirements/Government Project policy.

### Technical Criteria:

The Technical proposals shall be evaluated by the technical evaluation committee in the light of following evaluation criteria:

Category	Description	Status	Score
<b>Legal (Mandatory)</b>	Certificate of Company/Firm Registration under the laws of Pakistan	Mandatory	2
	Income Tax Registration/KPRA Registration	Mandatory	2
	General Sales Tax Registration	Mandatory	2
	Financial Position for the last two (02) years that includes audited reports by external Auditor.	Mandatory	4
	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan.	Mandatory	5
<b>Technical</b>	District Level Count of 2G, 3G & 4G Network Towers in Khyber Pakhtunkhwa. (format given)		25
	Past Experience with Govt. Department in Khyber Pakhtunkhwa (Portfolio of the serving organizations and scope) Minimum 100 Connections deal for the Past one year and Present (format given)		15
	Experience in Agriculture Sector (Details and Scope)		15
	<b>TOTAL SCORE</b>		<b>70</b>

**Note:** Verifiable documentary proofs for all above requirements should be provided.

### Technical Evaluation Score Methodology:

At District level Network Towers Count, highest number of towers by the bidder will get 1 mark, the second highest will be 0.5 marks, third highest will get 0.25 mark and the lowest will get 0.01 mark. Hence with this parameter Total marks will be calculated of all the Districts.

Committee will evaluate past experience of the Bidders with Government departments, along with the farmers related services provided in KP. Therefore, marks will be given accordingly.

## **Financial Criteria:**

Technically qualified/successful bidder(s)/Tenderer(s) shall be called for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the Purchaser accordingly. The technically Eligible/Successful Bidder(s)/Tenderer(s) or their authorized representatives shall be allowed to take part in the Financial Proposal(s) opening.

1. Financial Proposal evaluation will be conducted under the Khyber Pakhtunkhwa Procurement Rules, 2014. The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal.
2. In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered. In evaluation of the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties etc.
3. In evaluation of the price of articles/goods/services, which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.
4. The Purchaser will not be responsible for any erroneous calculation of tax rates or any subsequent changes in rates or structure of applicable taxes. All differences arising out as above shall be fully borne by the Successful Bidder.

## **Financial Evaluation and Scoring System for Bids (Maximum Allocable Marks Score = 30 marks)**

The financial bids of technically qualified bidders will be opened publicly at the time to be announced by the Procuring committee and the financial bids found technically non-responsive shall be returned un-opened to the respective Bidders. Total Allocable marks for Technical Proposal = 70

Total Allocable marks in Financial Proposal= 30 Total Combined Allocable Score for individual bids =Marks obtained in Technical Evaluation + Marks obtained in Financial Evaluation = 100

### **Scoring Methodology:**

Contract will be awarded to the best evaluated fair and responsive bidder whose product ranks highest in the Combined Evaluation scoring calculated through the Marks awarded to Technical Proposal and Financial Proposal as stated in the Bid Data Sheet of these Standard Bidding Documents.

The Evaluation Methodology is a combination of non-price factors (in Technical Criteria) and price factor (in Financial Criteria)

**Procedure for the Marks Scoring:** Marks will be awarded or otherwise for various technical parameters to each quoted product based on the prescribed Technical and Financial criteria. The total combined marks will determine the highest-ranking product in each product category for contract award.

The formula to calculate the marks for the price by the bidders other than lowest bidder is given below:

**Financial Evaluation Score of individual quoted Product:** = [Lowest quoted Price of the item ÷ Next higher proposed Price of the competing item] x Total allocable financial score

### **Solved Example of Financial Scoring:**

- If the lowest quoted price of an item is Rs. 100/-, the same lowest bidder will obtain score as below: =  $[100 \div 100] \times 30 = 30$  marks, being the lowest bidder for the quoted item. If the next higher quoted price of the same item is Rs. 110/-, the marks obtained will be: =  $[100 \div 110] \times 30 = 27.27$  Marks - If the next higher quoted price of the same item is Rs. 115/-, the marks obtained will be: =  $[100 \div 115] \times 30 = 26$  Marks .... And so on.

## **Specifications**

### **Following are the Specifications:**

#### **Data Sims:**

1. Quantity: Minimum 500 Data Sims with 4 GB internet Data (3G/4G)

#### **Mpbx:**

1. Master Number monthly charges with minimum 36 Extensions monthly charges. On Net call rate, Off net call rate and Extension to extension call rate.

#### **Csms:**

1. Total Numbers of sms per month will be approximately 500,000.

#### **Notes:**

- I. The Contractor shall provide 24/7 dedicated Support Services for the department.
- II. The Department will conduct the review from time to time in order to monitor the performance of the service provider.

# Financial Proposal:

## **Price Schedule** (To be provided to the Procuring Entity)

Name of the Firm: \_\_\_\_\_

Date of Opening of Bid: \_\_\_\_\_

S. No.	Name of the Item	Discounted Price	No. of Units	Total Price	Final Total Price (Inclusive of all Taxes)
1	Data Sims		500		
2	Csms		500,000		
3	Mpbx		36		
	<b>TOTAL</b>				

Signature: -----

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp

**Firm's Past Performance with KP Govt Departments<sup>1</sup>.**

Name of the Firm:

Date of opening of Bid:

Assessment Period: (Last Two Years and current as per Evaluation Criteria)

S.No	Name of Govt Deptt	Start Date	End Date	Total Number of Sims	Focal Person Name	Focal Person Designation	Focal Person Contact No	Govt Deptt Land line Number

Describe the scope of above projects briefly in separate sheet.

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<sup>1</sup> Bidders may use additional Sheets or describe additional information if required.

**Affidavit**

I, (Mr./Miss), (Designation) of (organization name) (“Company”) authorized representative of the Company do hereby on behalf of the Company state on solemn affirmation as under:-

1. That I do hereby confirm that (organization name) has not been blacklisted by any of the Provincial/Federal Government or organizations of the State/Federal Government in Pakistan in the past three years.

**Signature** \_\_\_\_\_

**DEPONENT**

Verified on Oath, at Peshawar on this X<sup>st</sup> day of July 2020 that the contents of the above affidavit are true and correct to the best of my knowledge and belief.

**Signature** \_\_\_\_\_

**DEPONENT**

**Signature** \_\_\_\_\_  
**OATH COMMISSIONER FOR TAKING AFFIDAVIT**



**Farmers Related Services Provided to Agriculture Department KP**

Name of the Firm:

Date of opening of Bid:

Name of the Services offered	Scope of Services

**Network Towers Details District wise:**

(Towers addresses District wise should be shared in excel sheet via email as well for scrutiny)

Company Name: _____				
District	Total Active Towers	2G Enabled	3G Enabled	4G Enabled
ABBOTTABAD				
BANNU				
BATTAGRAM				
BUNNER				
CHARSADDA				
LOWER CHITRAL				
UPPER CHITRAL				
D.I.KHAN				
DIR BALA				
DIR PAYAN				
HANGU				
HARIPUR				
KARAK				
KOHAT				
KOLAI PALLAS				
LAKKI				
LOWER KOHISTAN				
MALAKAND				
MANSEHRA				
MARDAN				
NOWSHERA				
PESHAWAR				
SHANGLA				
SWABI				
SWAT				
TANK				
TORGHAR				
UPPER KOHISTAN				
BAJAUR				
KHYBER				
KURRAM				
MOHMAND				
NORTH WAZIRISTAN				
ORAKZAI				
SOUTH WAZIRISTAN				
<b>Total</b>				